

# MONROEVILLE LOCAL SCHOOLS

## OFFICIAL RECORD OF PROCEEDINGS

July 22, 2024

The Board of Education, Monroeville Local School District, Huron County, Ohio, met on this date in the Monroeville Athletic Community (MAC) Meeting Room.

The regular meeting called to order by President, Betsy Ruggles,  
Kristin Kaple-Jones, Superintendent and Paul DeMarco.

I. CALL TO ORDER (Time: 7:02 p.m.)

II. PLEDGE OF ALLEGIANCE

III. MISSION STATEMENT: The vision of the Monroeville Local School Board is Excellence in Education for all students. Our district assures each student a well-rounded educational program leading to rewarding careers. In addition, our district will foster students who are critical thinkers, creative problem solvers and socially responsible individuals. Through the collaboration of school, home and community, every Monroeville graduate will be well prepared for the global challenges of the 21st century.

IV. ROLL CALL

Allen: present Bemis: present Helmstetter: present Ruggles: present Smith: present

2024-156

V. APPROVE AGENDA:

M: Allen 2<sup>nd</sup>: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

VI. HEARING OF THE PUBLIC (Bylaw 0169.1) Public meeting notices are posted in the Central Office. If you are interested in being added to the Board's agenda under Public Participation, requests are to be made in the Central Office \*\*\*There shall be no negative public commentary directed at employees, Board members, students or members of the public in accordance with Board policy. Such comments will only be heard in Executive Session, if appropriate, and determined by the Board President or presiding officer of the Board pursuant with Ohio Revised Code Section 121.22(G)(1)\*\*\*

Mr. Greg Schafer and Mr. Ben Paul addressed the Board on updates to the proposed Marsh Field Project.

2024-157

VII. APPROVAL OF MINUTES:

Approve the regular meeting minutes of June 17, 2024 and the special meeting of June 25, 2024.

M: Smith 2<sup>nd</sup>: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

VIII. OLD BUSINESS:

IX. NEW BUSINESS:

Dr. Kristin Kapel Jones reviewed Board Policy Updates  
Mr. Paul DeMarco discussed the Garmin-Miller Proposal

TREASURER'S REPORT:

2024-158

A. Approve the financial statements for June 2024

M: Bemis 2<sup>nd</sup>: Smith

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-158

B. Approve the following change funds for 2024 – 2025:

Athletic Dept.	\$2,000
Elem. Office	\$100
High School Office	\$100

M: Ruggles 2<sup>nd</sup>: Helmstetter

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

C. Approve the following Purchase Orders over \$25,000:

- Capital One Equipment Finance \$ 68,287.62

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- Hylant Administrative Service LLC \$ 66,685.00
- Northpoint Educational Service Center \$ 64,375.00
- US Bank Trust Co \$210,800.00

M: Smith 2<sup>nd</sup>: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

## SUPERINTENDENT'S REPORT:

### A. BUSINESS:

2024-159

1. Authorize establishment of Monroeville Local Schools Clay Shooting club team and permit the use of the MHS name and intellectual property (mascot).

M: Smith 2<sup>nd</sup>: Ruggles

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-160

2. Approve the 3-year agreement with the Monroeville Teachers Association July 1, 2024 to June 30, 2027

M: Smith 2<sup>nd</sup>: Allen

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-161

3. Approve the Elementary fees with no change from last school year for 2024 – 2025 school year

M: Allen 2<sup>nd</sup>: Ruggles

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-162

4. Approve the following breakfast/lunch prices for 2024 - 2025:

- **K-4 Lunch** **\$2.80**

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- **5-8 Lunch**                      **\$3.00**
- **9-12 Lunch**                     **\$3.15**
- **Adult Lunch**                    **\$4.45**
- **Milk**                               **\$0.50**
- **Reduced Lunch**                **\$0.00**
- **K-12 Breakfast**               **\$1.60**
- **Adult Breakfast**              **\$2.10**
- **Reduced Breakfast**          **\$0.00**

M: Smith 2<sup>nd</sup>: Helmstetter

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-163

5. Accept the resignation of Molly Doss from the Monroeville Public Library as Trustee effective June 30, 2024

M: Ruggles 2<sup>nd</sup>: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-164

6. Approve the following to join the Monroeville Public Library Board of Trustees:
- Chris Cherry
  - Bryan Fritz

M: Allen 2<sup>nd</sup>: Smith

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-165

7. Approve the Memorandum of Understanding between The Monroeville Local School District Board of Education and Huron County Family and Children First Council

M: Allen 2<sup>nd</sup>: Mike

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-166

8. Approve the Bus Maintenance Agreement between Willard City School District Board of Education and Monroeville Local School District Board

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of Education

M: Helmstetter 2<sup>nd</sup>: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-167

9. Approve the Student Success & Wellness Plan

M: Smith 2<sup>nd</sup>: Helmstetter

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-168

10. Approve the Agreement between Monroeville Local School District and Fisher-Titus Medical Center for Nursing Services (effective 8/15/2024 – 36 month term)

M M: Smith 2<sup>nd</sup>: Ruggles

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-169

11. Approve Professional Design Services with Garman Miller for Feasibility Study.

M: Allen 2<sup>nd</sup>: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

## **B. EMPLOYMENT:**

2024-170

1. Accept the resignation of Brandon Biehl as the K12 Physical Education teacher as the conclusion of the 2023 – 2024 school year.

M: Helmstetter 2<sup>nd</sup>: Smith

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-171

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2. Approve Lindsey Gfell - 1 year contract (2024 – 2025) as an aide for St. Joseph's School, Step 0 (contingent on submission of required paperwork)

M: Allen 2<sup>nd</sup>: Helmstetter

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-172

3. Approve Brett Graham – 1 year contract (2024 – 2025) as the HS Science teacher (MA +30, Step 25)

M: Bemis 2<sup>nd</sup>: Helmstetter

Allen: **nay** Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-173

4. Approve Jared Kromer as Varsity Assistant Girls Basketball coach for 2024 – 2025 school year - Step 2

M: Smith 2<sup>nd</sup>: Helmstetter

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-174

5. Approve Austin Gossett 1 year contract (2024 – 2025) as the elementary PE teacher (MA Step 0) – contingent on submission of required paperwork

M: Smith 2<sup>nd</sup>: Ruggles

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

## **X. DISCUSSION:**

- August 19, 2024 Regular Board Meeting at 7 p.m.

## **XI. EXECUTIVE SESSION:**

Section 121.22 of the Ohio Revised Code permits discussion in executive session for the following specified purposes: The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

TIME IN:\_\_\_\_\_PM

Moved by\_\_\_\_\_Seconded by\_\_\_\_\_

Allen\_\_\_\_\_Bemis\_\_\_\_\_Helmstetter\_\_\_\_\_Ruggles\_\_\_\_\_Smith\_\_\_\_\_

TIME OUT:\_\_\_\_\_PM

M\_\_\_\_\_2<sup>nd</sup>\_\_\_\_\_

Allen\_\_\_\_\_Bemis\_\_\_\_\_Helmstetter\_\_\_\_\_Ruggles\_\_\_\_\_Smith\_\_\_\_\_

XII. ADJOURNMENT: Time: 8:39 p.m.

M: Smith 2<sup>nd</sup>: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

Attest:

Board President:

Treasurer:

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